

APPLICATION FOR BANK ACCOUNT UPDATION

(Kindly fill in Block Letters)

POLICY NUMBER		DATE	D	D	M	M	Y	Y	Y	Y
POLICY OWNER NAME										

BANK ACCOUNT DETAILS										
ACCOUNT HOLDER NAME										
BANK NAME AND BRANCH										
BANK ACCOUNT NUMBER										
ACCOUNT TYPE	<input type="checkbox"/> Savings				<input type="checkbox"/> NRE / NRO*					
IFSC CODE										

Documents to be submitted (Mandatory requirement):


Photo id proof (self attested copy of either of PAN card, Driving License, Aadhar card)

Cancelled cheque leaf along with pre-printed name

If cheque does not contain pre-printed name, then please submit self-attested and Bank attested copy of bank statement/ pass-book showing pre-printed bank account number, account holder name, type of account, address, and IFSC code (which should be less than 6 months old)
*For NRE/NRO account, letter from Bank/bank statement confirming all the premiums are received from the mentioned account number.

Certification by Customer's Bank (to be provided only in case cancelled cheque leaf/Bank pass book not provided)
We hereby confirm that the above bank details provided are correct and pertains to

Mr./Ms. _____




Name / Emp id/ Signature of the Branch Manager

Date

D	D	/	M	M	/	Y	Y	Y	Y
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IMPORTANT GUIDELINES

- Cheque submitted along with payout requests should be cancelled/defaced. While doing so, please ensure the account no. / IFS code is clearly visible.
- Cheque should not be signed
- Attached snap shot of cancelled cheque for better understanding of customer. Highlighting the following checks. (Pictorial)
 - How to put Cancel cheque reflects
 - Mentioned Cheque not to be signed at the signature part
 - Importance of A/c No. & IFS Code – Highlight this area with comment "Ensure highlighted area is not defected while cancelling the cheque"



→ Please ensure you do not deface this part while canceling the cheque

→ Kindly deface the cheque number